



# SANAGIT

HOW TO ACCESS A JOB WITH  
AGNICO EAGLE



**AGNICO EAGLE**

ONLINE APPLICATION



WORK READINESS



SITE READINESS



NUNAVUT LABOUR



OFFICIAL HIRING



1

The first step towards employment at Agnico Eagle is to fill out the online application at:

[www.aemnunavut.ca/careers](http://www.aemnunavut.ca/careers)

When you complete your application, you will need to create a username and password. You should keep these somewhere safe so that you can access your profile later.

Be sure to keep your contact information up to date in your online profile so that Agnico can get a hold of you for work readiness training and job opportunities.

Qualified employees with experience will not be required to complete the work readiness training, they will be invited to participate in the site readiness training only. If you have previously worked at Agnico Eagle, you may have to complete the work readiness and site readiness trainings in order to be re-hired.

2

Once you have completed the online application, you may be selected to participate in the work readiness training if you meet the eligibility criteria (NTI beneficiary, 18 years and older, not currently working for Agnico Eagle, and Agnico Eagle past work history). If you are eligible, you are put on a waiting list to participate in the next work readiness training in your community.

Only candidates who have been invited to participate by Agnico Eagle may attend the work readiness training, a 5-day (40 hours) training given in each community.

No shows and late attendance will not be accepted and you will automatically be dismissed from the training.

3

After completion of the work readiness training, successful candidates are then invited to participate in the site readiness training. You can expect a delay of a few weeks/months between the work readiness and the site readiness trainings.

The site readiness training is a 5-day program given at the Meadowbank mine site and includes:

- Mandatory training sessions
- Site visits
- Job initiation
- Training and career opportunities information sessions
- Interviews and employment discussions with HR to assess career ambitions and identify work interest

4

Once you have completed the work readiness and site readiness trainings, you are then placed on the Labour Pool List. It is from this list that Agnico Eagle and our contractors will hire employees as opportunities become available.

Being on the labour pool list does not guarantee you a job and there may be a delay between completing the trainings and getting a job offer.

5

Based on available job opportunities, you may be contacted for a job offer either with Agnico Eagle or one of our contractors.

If your employment contract expires, either with Agnico Eagle or a contractor, you will automatically be put back on the Nunavut Labour Pool List and you will be eligible for other job opportunities.

If you resign or are dismissed, you will need to redo the work readiness and site readiness trainings in order to be re-hired (except for semi-skilled, skilled, professional or management positions).

Make sure your contact and profile information are up to date by logging into your profile via [www.aemnunavut.ca](http://www.aemnunavut.ca).



Upon successful completion of the work readiness and site readiness trainings, you will be given a financial compensation. No financial compensation will be provided upon completion of the programs for the second time.



If you have any questions or need help completing the online application do not hesitate to communicate with your Agnico Eagle Community Coordinator.

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